

Facilities Services Vehicle Policies and Safety Rules

All vehicles driven on Facilities Services business must operated within the standards set forth in all applicable federal, state, and local rules and regulations, including but not limited to:

Oregon Administrative Rules (OAR)

Oregon Occupational Safety and Health Administration (OROSHA)

University of Oregon Policies

General Guidelines

1. All vehicles shall be kept in safe operating conditions at all times.
2. If a vehicle is deemed to be unsafe by the operator, Supervisor, or Mobile Equipment Shop it must be taken out of service immediately and necessary repairs or alterations made.
3. All vehicles shall be inspected daily using the vehicle pre-operation checklist.
4. Stunt driving or horseplay shall not be permitted. The operator shall be required to drive slowly in wet, icy, or otherwise hazardous conditions.
5. All loads shall be stable, well balanced or otherwise safely arranged and well secured. When materials of any type are transported at the same time with workers, the workers and driver shall be protected from hazards of such materials by substantial partitions or securing of loads.
6. Safety Belts shall be used at all times by driver and passengers when provided for that purpose. Under no circumstances will passengers be allowed to ride in open bed of pickups or any other vehicle not specifically designed for that purpose.
7. Loose tools and other hazardous objects shall not be permitted on the floor or seats of occupied vehicles, or in any position in which the driver or passenger may be injured.
8. All vehicle cab/cargo areas shall be kept orderly and clean.
9. Fire extinguishers and first aid kits must be readily accessible.
10. Smoking is prohibited in all State vehicles and in the vicinity of vehicles being refueled.
11. Vehicles shall not be left running and unattended.
12. All vehicle operators shall comply with any posted speed limits and other traffic control signs or signals, and/or written traffic instructions.

Failure to comply with these guidelines and any other applicable rules and regulations may result in formal discipline. Each driver is responsible for being familiar with all applicable rules and regulations prior to operating a vehicle.

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